



Y.A. Government College for Women Chirala - 523155, A.P.

Re-accredited with 'B' grade by NAAC(Cyc-2)

<https://yagcwchirala.ac.in>

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gdcwchirala@gmail.com



CODE OF CONDUCT FOR STUDENTS

“Education without values, as useful as it is, seems rather to make man a cleverer devil.”— C.S. Lewis

Teaching and practicing values is the main principle of this institution. To make our students worthy of a future India, the institution has laid down the following code of ethics for guidance and practice.

- **Punctuality and discipline**– The students are informed at the commencement of the academic year that they should attend the college every day and be disciplined on the campus.
- **Biometry attendance**: The students are instructed to mark their attendance on the biometry devices before 10.15 am and after 5 pm on all working days. The students who come from neighboring villages are given special allowance to mark their attendance before 10.30 am.
- **Attentiveness in the class**: The students are supposed to be attentive in the class while instruction is going on. They are required to participate in the teaching-learning process without disturbing either the teacher or fellow students.
- **Participation in co-curricular and extra-curricular activities**: The students' participation in co-curricular and extra-curricular activities held on the campus is mandatory.
- **Dress code and uniform**: The students are instructed to wear uniform on all working days except on Saturday. The uniform is to be in light pink color. While participating in rallies, field visits and other extension programs dress code is mandatory. They need to have their hair neatly combed.
- **Courtesy and fellow feeling**: The students are supposed to be polite and friendly with all their fellow students without giving any scope for ragging or ill treatment. They need to mingle with one another on the campus freely with an open attitude and free of such reservations as community, caste, creed, color.
- **Prior permissions**: The students are supposed to take permission before leaving the college campus for any reason. The Principal will grant necessary written permission in such cases.
- **Ill health**: The students can approach the Principal and can have suitable free Homeo medicines as first aid for common minor ailments from the kit maintained by the women empowerment cell.



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- **Bullying and harassment:** The students are prohibited from bullying and harassing the other students. Such a behavior is liable for disciplinary action.
- **Keeping the campus clean and neat:** The students are given specific instructions about keeping the campus neat and clean. Dustbins are placed at various points on the campus to deposit garbage. Plastics are banned on the campus.
- **Being polite and well behaved:** The students are expected to be polite and well mannered in treating other students.
- **No Thefts:** The students are supposed to be away from pilfering or stealing things belonging to other students. Such a behavior is liable for disciplinary action.
- **Use of toilets:** The students are expected to use the toilets allotted for them properly and keep them clean and hygienic.
- **Use of mobile phones:** Possessing and using mobile phones are not allowed on the campus. If a student is found using a mobile phone, it will be immediately taken over.
- **Use of computers and internet:** The students are advised to use the computer systems and the internet under the supervision of a teacher. They are to turn off the computer system as soon as they finish working on it. Internet is to be used for academic purposes only. Forbidden sites are disallowed to be watched.
- **Entertaining unknown persons within the campus:** The students are not allowed to move with any unknown person on the campus.
- **Grievances and redressal:** The students first of all, can meet the teaching or non teaching staff members any time during the working hours to redress their grievances. They can as well meet the Principal, if they are not satisfied with the mode of redressal of their grievance in time.
- **Maintenance of academic ambience:** The students are required to cooperate with the management to maintain an academic ambience on the campus. When there is no class work they can sit in the class room and read the study materials given to them. They are not allowed to roam the campus and cause disturbance to the other classes.
- **Use of the library:** The students can borrow books from the library. They have to return or renew the issue of the books in stipulated time otherwise they need to pay a fine for the late return.
- **Use of laboratory facilities:** The students are expected to follow procedures as communicated by the respective departments while participating in the science practicals in the laboratories. They are expected not to cause any damage to the laboratory equipment.
- **Field trips and tours:** Students are expected to participate in the field trips, excursions and visits industries and other establishments which are conducted to enhance their knowledge.



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- **Payment fees:** The students are expected to pay all kinds of fees in time including the examination fees.